

DD/S 68-4209

CONFIDENTIAL

DD/ST# 3223-68

IN REPLY REFER TO:
Job 5174-A-BTU

16 AUG 1968

adm-12.1
Proposed
notice

MEMORANDUM FOR: Executive Director-Comptroller
Deputy Director for Science and Technology
Deputy Director for Plans
Deputy Director for Intelligence
Inspector General
General Counsel

25X1A

SUBJECT : Revision of [] Reporting Unforeseen Absences

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1. Concurrence is requested on publication of the attached proposed revision of [] During the coordination of [] on this subject we recognized the need for revision of the regulation to update certain organizational titles and clarify certain procedures. As amended, the regulation requires all unexplained absences of more than four hours to be reported to the Security Duty Officer. Our draft makes use of the usual cross-hatching and underscoring to show deletions and additions.

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2. Concurrence or comment within twenty workdays is requested. A Concurrence Sheet is attached for your convenience. Any questions should be directed to [] Regulations Control Branch, extension []

25X1

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[]

Chief, Support Services Staff

25X1A

Attachments:

1. Proposed Revision of []
2. Concurrence Sheet

cc: D/S
D/P
SSA-DDS

DD/S&T
FILE COPY

Concurred 8/22/68

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NO. INSTRUCTION SHEET

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ISSUANCE NOS.	PAGE NOS.	DATE	REG. NOS.	PAGE NOS.	DATE	
		1/21/64				<div style="border: 1px solid black; display: inline-block; width: 100px; height: 1.2em; vertical-align: middle;"></div> revised to reflect current organizational titles to clarify certain procedures and to require that all unexplained absences of more than four hours be reported to the Security Duty Officer.

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Next 1 Page(s) In Document Exempt

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